

- Parent Communication Logs
- Binder Divider Labels

TABLE OF CONTENTS

Section 1: Introduction & Instructions	3
Section 2: IEP Goal Bank (100 Goals)	5
Section 3: Data Collection Sheets	15
- Academic Tracking	16
- Behavior Tracking	22
- Communication Tracking	28
- Life Skills Tracking	34
Section 4: Progress Monitoring Graphs	40
Section 5: Parent Communication Log	45
Section 6: Binder Divider Labels	48

How To Use This Binder

This binder is designed to help Special Education teachers organize and track student progress efficiently. Choose data sheets based on the specific goal type. For academic goals, use the Trial Data sheets. For behavior, use the ABC or Frequency charts. Update graphs monthly to visualize trends for IEP meetings.

IEP GOAL BANK

IEP GOAL BANK

A comprehensive collection of SMART goals categorized by domain. Customize dates and student names as needed.

ACADEMICS

1. By [DATE], given a grade-level text, [STUDENT] will read with 95% accuracy in 4 out of 5 trials.
2. By [DATE], [STUDENT] will identify the main idea of a passage in 8 out of 10 trials.
3. By [DATE], [STUDENT] will solve two-step word problems with 80% accuracy.
4. By [DATE], [STUDENT] will write a 5-sentence paragraph with a topic sentence in 4/5 trials.
5. By [DATE], given a prompt, [STUDENT] will correctly spell grade-level words with 85% accuracy.
6. By [DATE], [STUDENT] will master multiplication facts 0-9 with 95% accuracy.
7. By [DATE], [STUDENT] will use text features (headings, index) to locate information in 4/5 trials.
8. By [DATE], [STUDENT] will decode multisyllabic words using phonics rules in 8/10 trials.
9. By [DATE], [STUDENT] will summarize a story's plot in 3-5 sentences with 80% accuracy.
10. By [DATE], [STUDENT] will identify fractions on a number line in 4 out of 5 trials.
11. By [DATE], [STUDENT] will write legibly, forming letters correctly, in 90% of samples.
12. By [DATE], [STUDENT] will use context clues to define unknown words in 8/10 trials.
13. By [DATE], [STUDENT] will count money amounts up to \$10.00 in 4/5 trials.
14. By [DATE], [STUDENT] will tell time to the minute in 8 out of 10 trials.
15. By [DATE], [STUDENT] will draft an essay including intro, body, and conclusion in 3/5 trials.
16. By [DATE], [STUDENT] will distinguish between fact and opinion in text in 4/5 trials.
17. By [DATE], [STUDENT] will measure length to the nearest 1/4 inch in 8/10 trials.
18. By [DATE], [STUDENT] will use correct punctuation (periods, commas) in writing 80% of the time.
19. By [DATE], [STUDENT] will calculate area and perimeter of rectangles in 4/5 trials.
20. By [DATE], [STUDENT] will identify synonyms and antonyms for given words in 9/10 trials.
21. By [DATE], [STUDENT] will complete missing numbers in a sequence (patterns) in 4/5 trials.
22. By [DATE], [STUDENT] will alphabetize words to the third letter in 4/5 trials.

23. By [DATE], [STUDENT] will use a dictionary to find word meanings in 4/5 trials.

24. By [DATE], [STUDENT] will identify narrative point of view (1st/3rd person) in 8/10 trials.

25. By [DATE], [STUDENT] will convert decimals to fractions in 4 out of 5 trials.

BEHAVIOR

1. By [DATE], given a visual cue, [STUDENT] will raise hand before speaking in 80% of opportunities.
2. By [DATE], [STUDENT] will remain in assigned area for 15 minutes with 1 or fewer prompts in 4/5 trials.
3. By [DATE], when frustrated, [STUDENT] will request a break using a calm voice in 4/5 opportunities.
4. By [DATE], [STUDENT] will keep hands and feet to self during transitions in 90% of observations.
5. By [DATE], [STUDENT] will initiate social greetings with peers in 4 out of 5 daily opportunities.
6. By [DATE], [STUDENT] will follow 2-step verbal directions within 1 minute in 4/5 trials.
7. By [DATE], [STUDENT] will use a coping strategy (deep breaths, counting) when upset in 4/5 incidents.
8. By [DATE], [STUDENT] will attend to task for 10 minutes without adult redirection in 4/5 trials.
9. By [DATE], [STUDENT] will accept 'no' for an answer without arguing in 80% of opportunities.
10. By [DATE], [STUDENT] will complete a non-preferred task for 15 minutes with no more than 2 prompts.
11. By [DATE], [STUDENT] will demonstrate active listening skills (eye contact, still body) in 4/5 trials.
12. By [DATE], [STUDENT] will identify emotional triggers in a structured setting in 4/5 opportunities.
13. By [DATE], [STUDENT] will independently check a schedule/routine chart during transitions in 4/5 trials.
14. By [DATE], [STUDENT] will reduce unprovoked aggressive incidents to 0 per week.
15. By [DATE], [STUDENT] will ask for help appropriately when stuck on a task in 4/5 opportunities.
16. By [DATE], [STUDENT] will return items to their designated place in 4 out of 5 opportunities.
17. By [DATE], [STUDENT] will respect personal space of others during group activities in 80% of intervals.
18. By [DATE], [STUDENT] will wait quietly in line for 5 minutes in 4 out of 5 observations.
19. By [DATE], [STUDENT] will appropriately express disagreement using 'I statements' in 4/5 conflicts.
20. By [DATE], [STUDENT] will maintain appropriate voice volume in the classroom in 80% of intervals.

21. By [DATE], [STUDENT] will stay on task during independent work periods in 4 out of 5 trials.

22. By [DATE], given a social story, [STUDENT] will demonstrate expected behavior in the cafeteria in 4/5 trials.

23. By [DATE], [STUDENT] will participate in group discussions by taking turns in 4/5 opportunities.

24. By [DATE], [STUDENT] will ignore minor distractions in the environment in 4/5 trials.

25. By [DATE], [STUDENT] will arrive to class on time with necessary materials in 4/5 days.

COMMUNICATION

1. By [DATE], [STUDENT] will produce [SOUND] in initial position of words with 80% accuracy.
2. By [DATE], [STUDENT] will use correct subject-verb agreement in sentences in 4/5 trials.
3. By [DATE], given an object, [STUDENT] will name the item's function in 8 out of 10 trials.
4. By [DATE], [STUDENT] will ask 'Wh' questions (who, what, where) appropriately in 4/5 opportunities.
5. By [DATE], [STUDENT] will retell a story in sequential order using transition words in 4/5 trials.
6. By [DATE], [STUDENT] will maintain a topic of conversation for 3+ exchanges in 4/5 trials.
7. By [DATE], [STUDENT] will interpret non-verbal cues (facial expressions) correctly in 8/10 trials.
8. By [DATE], [STUDENT] will use appropriate volume and intonation during speech in 4/5 trials.
9. By [DATE], [STUDENT] will follow 3-step directions with 80% accuracy.
10. By [DATE], [STUDENT] will answer comprehension questions about a read-aloud passage in 4/5 trials.
11. By [DATE], [STUDENT] will use prepositional phrases correctly in sentences in 8/10 trials.
12. By [DATE], [STUDENT] will repair communication breakdowns by restating information in 4/5 opportunities.
13. By [DATE], [STUDENT] will classify items into categories (e.g., food, animals) in 4/5 trials.
14. By [DATE], [STUDENT] will use descriptive adjectives in sentences in 4/5 trials.
15. By [DATE], [STUDENT] will correctly pronounce multisyllabic words in 8 out of 10 trials.
16. By [DATE], [STUDENT] will identify synonyms and antonyms verbally in 4/5 trials.
17. By [DATE], [STUDENT] will make inferences based on a short scenario in 4/5 trials.
18. By [DATE], [STUDENT] will use AAC device to request wants/needs in 4/5 opportunities.
19. By [DATE], [STUDENT] will provide definitions of vocabulary words in 4 out of 5 trials.
20. By [DATE], [STUDENT] will use correct past-tense verbs in conversational speech in 4/5 trials.
21. By [DATE], [STUDENT] will identify rhyming words in 8 out of 10 trials.
22. By [DATE], [STUDENT] will articulate complex blends (str, bl, etc.) in sentences in 4/5 trials.
23. By [DATE], [STUDENT] will express opposites of common words in 4/5 trials.
24. By [DATE], [STUDENT] will use social scripts to initiate play with peers in 4/5 opportunities.
25. By [DATE], [STUDENT] will correctly sequence 3-step pictures to tell a story in 4/5 trials.

LIFE SKILLS

1. By [DATE], [STUDENT] will independently tie shoes in 4 out of 5 opportunities.
2. By [DATE], [STUDENT] will identify coins and their values in 4 out of 5 trials.
3. By [DATE], [STUDENT] will independently zip/button outerwear in 4/5 opportunities.
4. By [DATE], [STUDENT] will tell time to the hour and half-hour on an analog clock in 4/5 trials.
5. By [DATE], [STUDENT] will measure ingredients for a simple recipe in 4 out of 5 trials.
6. By [DATE], [STUDENT] will identify safety signs (Stop, Walk, Poison) in 8/10 trials.
7. By [DATE], [STUDENT] will independently wash hands following all steps in 4/5 opportunities.
8. By [DATE], [STUDENT] will count money to make a purchase under \$5.00 in 4/5 trials.
9. By [DATE], [STUDENT] will brush teeth independently in 4 out of 5 opportunities.
10. By [DATE], [STUDENT] will cross the street safely looking both ways in 4/5 opportunities.
11. By [DATE], [STUDENT] will set a table correctly for 4 place settings in 4/5 trials.
12. By [DATE], [STUDENT] will sort laundry by color (lights/darks) in 4 out of 5 trials.
13. By [DATE], [STUDENT] will identify personal information (address, phone number) in 4/5 trials.
14. By [DATE], [STUDENT] will use a phone to dial emergency services in a simulation in 4/5 trials.
15. By [DATE], [STUDENT] will identify items in a grocery store by aisle sign/category in 4/5 trials.
16. By [DATE], [STUDENT] will prepare a simple cold meal (sandwich) in 4 out of 5 trials.
17. By [DATE], [STUDENT] will read a basic bus schedule in 4 out of 5 trials.
18. By [DATE], [STUDENT] will navigate a website to find specific information in 4/5 trials.
19. By [DATE], [STUDENT] will write a check/fill out a money order simulation in 4/5 trials.
20. By [DATE], [STUDENT] will demonstrate proper table manners in a social setting in 4/5 trials.
21. By [DATE], [STUDENT] will fold t-shirts and pants neatly in 4 out of 5 trials.
22. By [DATE], [STUDENT] will identify healthy vs. junk food choices in 8/10 trials.
23. By [DATE], [STUDENT] will use a key to open a lock in 4 out of 5 trials.
24. By [DATE], [STUDENT] will complete a daily hygiene checklist independently in 4/5 days.
25. By [DATE], [STUDENT] will identify community helpers (police, fire, doctor) in 4/5 trials.

ACADEMIC DATA TRACKING



Academic Data Sheet 1

Student Name: _____

IEP Goal: _____

Date Range: _____

Observer: _____

Target Skill / Objective: Reading / Math / Writing

Trial Data Collection

Date	1	2	3	4	5	6	7	8	9	10	Accuracy

Scoring Key: + (Correct) / - (Incorrect) / P (Prompted)

Notes:

Life Skills Data Sheet 5

Student Name: _____

IEP Goal: _____

Date Range: _____

Observer: _____

Target Skill / Objective: Hygiene / Safety / Vocational

Trial Data Collection

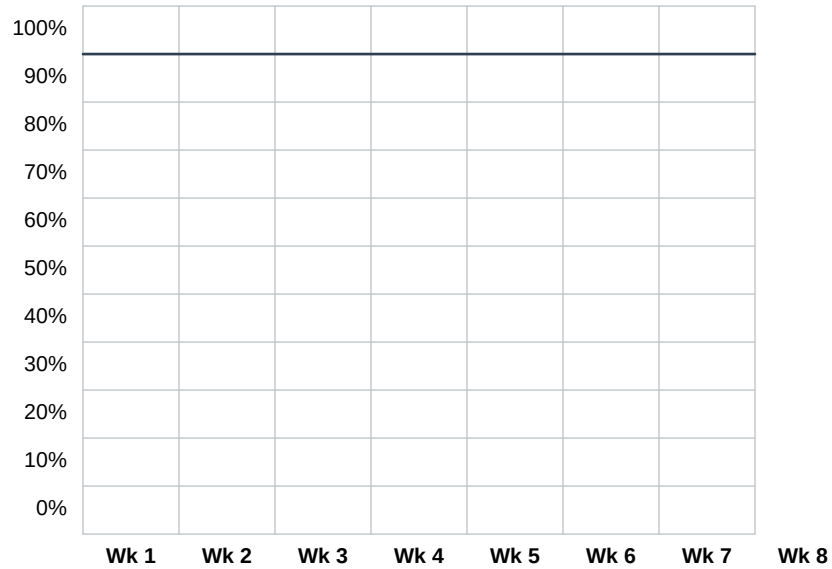
Date	1	2	3	4	5	6	7	8	9	10	Accuracy

Scoring Key: + (Correct) / - (Incorrect) / P (Prompted)

Notes:

Progress Monitoring Graph

Student: _____ Goal: _____



Key: * Baseline x Intervention Phase